



Bangladesh Hi-Tech Park Authority
Information & Communication Technology Division
Ministry of Posts, Telecommunications and Information Technology
ICT Tower, Agargaon, Dhaka-1207
www.bhtpa.gov.bd

Expressions of Interest (EOI) for appointment of Legal Advisor		
Government of The People's Republic of Bangladesh		
1	Ministry/Division	Information and Communication Technology Division
2	Agency	Bangladesh Hi-Tech Park Authority
3	Name of Procuring Entity	Bangladesh Hi-Tech Park Authority
4	Procuring Entity Code	Not applicable
5	Procuring Entity District	Dhaka
6	Expression of Interest for Selection of	Legal Advisor
7	EOI Ref. No.	56.02.0000.006.007.252.20- 08
8	Date (dd/mm/yyyy)	06/01/2020
Key Information		
9	Procurement Sub-Method	ICS (Individual Consultant Selection Method)
Funding Information		
10	Budget and Source of funds	GoB
11	Development Partner (If Applicable)	Not applicable
12	Duration of advisory service	3 years (annually renewable)
Particular Information		
13	Project/Programme Code (If Applicable)	Not applicable
14	Project/Programme Name (If Applicable)	Not applicable
15	EOI Closing Date and time	EOI shall be submitted 02 (two) hard copies by 24 January, 2021 on or before 12:30 PM
Information for Applicant		
16	Brief Description of the Assignment	<ol style="list-style-type: none"> To provide opinion on all the legal aspects, including – agreements, with other parties. To provide support for drafting legal documents, including – agreements, rules and regulations, bye-laws, legal notices, power of attorneys and other conveyancing matters. To provide legal support in case on any litigation filed in any court of law of Bangladesh, including Land Settlement Tribunals, Administrative Tribunals, Labour Tribunals, Land Acquisition Tribunals, AC Land's Office etc. and this support will include the following – <ol style="list-style-type: none"> To file suit, appeal, revision and review on behalf of the Authority To represent the Authority in a court of law or a tribunal, as appropriate To do necessary drafting To take necessary steps for the running of the suit To submit Vokalatnama on behalf of the Authority To engage senior or expert lawyers where necessary To apply for, collect and distribute the certified copies of any documents on behalf of the Authority To apply for, collect and distribute the certified copies of the judgment and decree and Orders of the relevant courts or tribunals on behalf of the Authority To participate in all the Negotiations and / or Arbitration and / or Conciliation if necessary, in home or abroad. To present in the departmental meetings to assist in the legal matters, if necessary Updating First Party with relevant legal updates impacting the First Party To provide legal advice for drafting rules and regulations and to do a compatibility test before sending any of the existing drafts for vetting or for opinion to the second or third parties and so on. Any other tasks agreed by the parties.
17	Experience, Resources & Delivery Capacity Required	<ol style="list-style-type: none"> To represent before national or international organizations, must have experience working with the Public Private Projects (PPP Model). To plead before the Courts, must have at least 8 (Eight) years of experience over litigation based civil practice in which 5 (Five) years of District Judges Courts and 2 (Two) years in the Supreme Court, Bangladesh. Barrister-at law or Phd holder upon relevant laws fulfills the aforementioned conditions are encouraging to apply.
18	Mode of Payment	Selected Advisor will be paid a consolidate amount on monthly basis. He/ she will be eligible to reimburse the actual amount for collecting any legal documents (certified copy etc) upon submission of original bill. In case of representation in any litigation, he/she will be paid on case to case basis subject to negotiation
Procuring Entity Details		
19	Name of The Official Inviting EOI	Hosne Ara Begum ndc
20	Designation of the Official Inviting EOI	Managing Director
21	Address of the Official Inviting EOI	Bangladesh Hi-Tech Park Authority, ICT Tower, Agargaon, Dhaka
22	Contact Details of the Official Inviting EOI	55006952
The Procuring entity reserves the right to accept or reject any or all EOI's. Interested applicants are requested to collect RF from BHTPA or web		

(A.N.M. Safiquil Islam)

Director (Joint Secretary) (Admin & finance)
Bangladesh Hi-Tech Park Authority