

Government of the people's Republic of Bangladesh
Ministry of Posts, Telecommunications & Information Technology
Information and Communication Technology Division
ICT Tower, Agargaon, Dhaka.
Personnel Service Section
www.ictd.gov.bd

No. 56.00.0000.015.25.011.19-756

Date: 02.09.2019

To: Chief Accounts Officer
Information & Communication Technology Division
CGA Bhaban, Dhaka.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to attend Factory Inspection in Switzerland from 08.09.2019 to 12.09.2019 or nearest possible date and Bangladesh Economic Forum in Dubai, UAE on 15.09.2019 under the following terms and conditions mentioned in para-02:

Sl.	Name	Designation
1.	Ms. Hosne Ara Begum, NDC	Managing Director (Secretary), Bangladesh Hi-Tech Park Authority
2.	Mr. Gourisankar Bhattacharjee	Project Director (Joint Secretary), Establishment of Sheikh Kamal IT Training and Incubation Center Project, Bangladesh Hi-Tech Park Authority
3.	Mrs. Salina Pervez	Joint Secretary, Information & Communication Technology Division
4.	Mr. S.M. Al-Mamun	Maintenance Engineer, Bangladesh Hi-Tech Park Authority

02. Terms and conditions:

- (a) Entire period of this travel will be treated as on duty;
- (b) All expenses in this connection for sl. no. 1-4 for Switzerland visit will be borne by Establishment of Sheikh Kamal IT Training & Incubation Center project & Supplier Company. All expenses for sl. no. 1, 3 & 4 for Dubai, UAE visit will be borne by Bangladesh Hi-Tech Park Authority.
- (c) They will leave for Switzerland on 07 September, 2019 or nearest possible date;
- (d) They will draw their pay and allowances in local currency for the entire period of this travel;

03. Mr. Md. Zahidul Islam, husband & Mr. Tanvir Tabassum, son of Ms. Hosne Ara Begum will accompany her during this travel in Switzerland & Dubai, UAE. All expenses in this connection will be borne by herself. Mrs. Shovona Bhattacharjee wife of Mr. Gourisankar Bhattacharjee will accompany him during this travel in Switzerland. All expenses in this connection will be borne by himself.


02.09.19

Raza Md. Abdul Hye
Deputy Secretary

Phone:+88-02-8181331 (off.)

Cell:+88-01710-873246

E-mail: razahye6676@gmail.com

Copy for information and necessary action (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka.
2. Principal Secretary, Prime Minister's Office, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. Managing Director, Bangladesh Hi-Tech Park Authority, Agargaon, Dhaka
5. H.E. The Ambassador, Embassy of Bangladesh in Switzerland (By Bag).
6. H.E. The Ambassador, Embassy of Switzerland in Bangladesh.