

Request for Expression of Interest (REOI) for Individual Consultant (National)

1.	Ministry/Division	Information and Communication Technology Division (ICTD)
2.	Agency	Bangladesh Hi-Tech Park Authority (BHTPA)
3.	Name of Procuring Entity	Digital Entrepreneurship and Innovation Eco-System Development (DEIED) Project
4.	Title of Service	Selection and Employment of a National Individual Consultant: Social Specialist
5.	Procuring Entity District	Dhaka
6.	Expression of Interest for:	Selection and Employment of a National Individual Consultant-Social Specialist
7.	REOI Ref. No. & Date	56.02.0000.028.07.163.25.198: Date: 17/02/2025
Key Information		
8.	Procurement Method	SIC (Selection of Individual Consultant)
9.	Package No. & Name	DEIEDP-BHTPA-S-6-1: Social Specialist
Funding Information		
10.	Budget & source of funds	Development Budget (IDA Credit)
11.	Development Partner	World Bank (IDA)
Particular Information		
12.	Project Code & Name	224335600, Digital Entrepreneurship and Innovation Eco-System Development (DEIED) under PRIDE Project
13.	Closing Date and time	11/03/2025 at 2:30 PM
14.	Submission place	Office of the Project Director, Digital Entrepreneurship and Innovation Eco-System Development Project, Bangladesh Hi-Tech Park Authority, Level-9 (South), Bangladesh Copyright Bhaban, Plot No. F-20/B, West Agargaon, Sher-e-Bangla Nagar Administrative Area, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.
	Address	Bangladesh Copyright Bhaban, Plot No. F-20/B, West Agargaon, Sher-e-Bangla Nagar Administrative Area, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.
Information for Applicant		
15.	Brief Description of the Assignment (Please see details in TOR in www.bhtpa.gov.bd):	
	<ul style="list-style-type: none"> • Completing all activities/tasks related to social issues as committed in the Project Environmental and Social Commitment plan (ESCP), its quality control and overall coordination. • Based on the project Environmental and Social Assessment (ESA), the SS will be responsible for developing and updating of various social instruments, including but not limited to Environmental and Social Management Plan (ESMP) etc. • Coordinate with various authorities and agencies for implementation, monitoring, coordination and supervision of social instruments/ plans in the field. • Carryout periodic stakeholder engagement as per Stakeholder Engagement Plan (SEP) and update the SEP as and when required. • Provide periodic reports on the implementation status of social mitigation measures as per social instruments and those committed in the ESCP. • Any other task assigned by the PD/PMU. • Please see detail in RFA published in www.bhtpa.gov.bd website. 	
16.	Qualification Criteria (Selection Criteria)	
	<p>Position: Social Specialist Number of Position: 1 (One) Duration: 10 (ten) months with possibility of extension.</p> <p>Educational Qualification:</p> <ul style="list-style-type: none"> • Masters in Sociology, Human Resources, Social Science, Food & Nutrition, Anthropology, Business Administration or any other related subject. • PGD in Development and Planning is preferable. 	



	Technical and Functional Experience:	
	<ul style="list-style-type: none"> • Minimum 08 (eight) years of work experience of which at least 4 years working with a Development Organization in the field of Social Development; Familiarity with World Bank Environmental and Social Framework and Standards (ESF, ESS) as well as Environment, Health and Safety Guidelines (EHSF); • Knowledge and understanding of GoB Laws, Acts and Regulations regarding Labor, Gender, Resettlement, Ethnic Minority, Social issues, Epidemic and Pandemic issues • Familiarity with COVID-19 protocols of Gov and World Health Organization (WHO) • Practical experience in handling development projects; • High level of proficiency in written and spoken English and report writing; and • Proficient in use of MS Word, Excel, PowerPoint (Certificate Required) 	
17.	Application Details	
	<p>The BHTPA invites eligible applicants to indicate their interest in providing the services. Interested applicants are invited to provide information indicating that they are qualified and competent to perform the services (Application Form, A complete CV, one copy of recent passport size photograph, Photocopy of academic, training & experience certificate and other details as required as per RFA provided by the undersigned). Candidates are requested to send a softcopy (Word Document) of Application in pen drive/CD along with the application within the envelope. Interested applicants may obtain detail RFA (TOR, Application Forms, REOI) available at BHTPA website (www.bhtpa.gov.bd). Expressions of interest (EOI) shall be submitted by the applicants on or before 11/03/2025 by 2:30 PM, in sealed envelope delivered to the undersigned and be clearly marked "Request for expression of interest for selection of National Individual Consultant: Social Specialist, Package No: DEIEDP-BHTPA-S-6-1. No electronic copy of application is acceptable.</p>	
	Procuring Entity Details	
18.	Name, Designation & Address of the Official Inviting Application	Monjur Mohammad Shahriar, Project Director, Digital Entrepreneurship and Innovation Eco-System Development Project, Bangladesh Hi-Tech Park Authority, Information and Communication Technology Division, Bangladesh Copyright Bhaban, Plot No. F-20/B, West Agargaon, Sher-e-Bangla Nagar Administrative Area, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.
19.	Contact Details	Tel No: 02-223314941, Email: pd.deiedp@bhtpa.gov.bd
20.	The procuring entity reserves the right to accept or reject any or all Expressions of Interest (EOI) without assigning any reason whatsoever.	


(Md. Golam Kibria)
Deputy Project Director