



Bangladesh Hi-Tech Park Authority
Support to Development of Kaliakoir (and other Hi-Tech Park) Project
Information and Communication Technology Division
ICT Tower, Agargaon, Dhaka-1207
www.bhtpa.gov.bd

Memo No.: 56.02.0000.009.34.179.16-790

Date: 06/12/2017

Subject: Request for Expression of Interest (EOI) for Selection of Supervision Engineer (Contract Package No. BHTP S-1007)

The Government of the People's Republic of Bangladesh (GOB) has received a loan from IDA (IDA Credit no. 5769-BD for "Support to Development of Kaliakoir (and other Hi-Tech Park) Project" and it is intended that part of the proceeds of the loan and grant will be applied to appoint Supervision Engineer.

2. EDUCATIONAL QUALIFICATION:

A minimum B.Sc. in Civil Engineering from any recognized University, holding post graduate qualification (certificate/diploma/degree) will be added advantage.

3. Requirements:

At least 6 years experience in planning, design, construction and maintenance works of rural physical infrastructure (roads, bridges, culverts, buildings, river bank protection works etc.). Each Field Supervision Engineer shall be a qualified civil engineer, minimum bachelor degree in civil engineering; holding post-graduate qualification (certificate/ diploma/ degree) will be added advantage. A Member of the Institution of Engineers, Bangladesh will be added qualification. Good inter-personal skills. Proven multi-discipline team work skills. Good report preparation skills and experience. Proven communication skills (excellent command in English and Bengali). Must be computer literate and have user-at-ease ability to work on common office-use software.

4. RESPONSIBILITIES:

The Supervision Engineer will be responsible for carrying out the following tasks, among others:

- a. Supervise and monitor bridges, culverts, road works, river bank and road protection construction works etc in the relevant Contract, as directed by the Authority;
- b. Monitor the contractor's weekly programme of works and actual progress made ;
- c. Ensure the quality of construction works as per specification requirements;
- d. Ensure that adequate quantity and quality recording is carried out at the field level;
- e. Closely liaise with other Consultant team staff with respect to quality control, correct interpretation of construction Drawings, and identification of problems requiring timely rectification.
- f. Prepare reports (monthly, quarterly, and annually) of progress for the infrastructures and sending them to the authority timely.
- g. Each Supervision Engineer will be required to work in consultation with the Authority (including outside standard working hours) to match actual work being carried out by the physical works contractor.
- h. Any other official duties assigned by Authority

5. OTHER TERMS AND CONDITIONS:

- (a) Duration of employment: Duration will be up to 31 July 2019 which is renewable yearly basis.
- (b) Place of work: Kaliakoir, Rajshahi, Khulna, Chittagong Hi-Tech Park and any other place under the project.
- (c) Supervision Engineer will perform other relevant work as requested by the Authority.

6. SELECTION CRITERIA:

- i. Educational Qualifications.
- ii. Relevant working experience and its adequacy for the assignment.
- iii. Capability to carry out the assignment [overall suitability considering age, skill (Training, computer skills, proficiency in English and Bengali, knowledge of local conditions, administrative systems etc.)]

7. The consultant will be selected in accordance with the procedure set out in the World Bank's Guidelines: "Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers" dated January 2011".

Only short-listed candidates will be contacted for interview.

8. Project Director, Support to Development of Kaliakoir (and other Hi-Tech Park) Project now invites eligible applicants to indicate their interest in providing the services.

The interested Applicants are requested to apply for the position providing information indicating that they are qualified to perform the services (Complete CV with attested copies of educational, training and experience certificates as required for the position). Interested applicants are required to submit their Expressions of Interest in accordance with the Standard Application Forms which will be obtained from the web site www.bhtpa.gov.bd. The applicant shall submit Expression of Interest (EOI) by **2.00 P.M of 31-12-2017**, in sealed envelope, clearly marked "**Request for Expression of interest (REOI) for Supervision Engineer**" to the undersigned by hand/courier service/Guaranteed express from post office. Any EOI received after the deadline will not be accepted. Any persuasion by the applicant will be treated as disqualification.

The authority reserves the right to accept or reject any or all the EOIs without assigning any reason whatsoever.


(A.N.M. Safiqul Islam)
Project Director
Phone No: 8181342