

**ANNUAL PROCUREMENT PLAN (2023-2024)**


**Ministry: Information & Communication Technology division**

**Agency: Bangladesh Hi-Tech park Authority**

**Procuring Entity Name: Project Director; "Establishment of Bangladesh Bharot Digital Service and Employment Training (BDSET) Center" শীর্ষক কারিগরি সহায়তা প্রকল্প**

**Procurement Plan for Goods Contracts 2023-2024**

| Package Number | Description of procurement package   | Unit     | Qty | Procurement Method & Type | Contract approving authority | Source of fund | Est. cost as per TAPP (in lac Tk.) | Time code for process | Not Used in Goods | Invite/Advertise Tender/RFO | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signing | Time for completion of Contract |
|----------------|--|----------|-----|---------------------------|------------------------------|----------------|------------------------------------|-----------------------|-------------------|-----------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|--------------------------------|---------------------------------|
| 1              | 2  | 3        | 4   | 5                         | 6                            | 7              | 8                                  | 9                     | 10                | 11                          | 12             | 13                | 14                | 15                    | 16                  | 17                             | 18                              |
| GD-I. c        | Office equipment (Photo Copier, Printer, Scanner, Projector and others equipment's as per requirements.) | Packages | 1   | OTM                       | PD                           | GoB            | 15.00                              | Planned Date          |                   | 25-Jan-24                   | 15-Feb-24      | 3-Mar-24          | 10-Mar-24         | 17-Mar-24             | 14-Apr-24           | 80 Days                        | 15-Jun-24                       |
|                |  |          |     |                           |                              |                |                                    | Planned Days          |                   | 0                           | 21             | 17                | 7                 | 7                     | 28                  |                                | 142 Days                        |
|                |  |          |     |                           |                              |                |                                    | Actual Date           |                   |                             |                |                   |                   |                       |                     |                                |                                 |

  
20/09/2023  
Md. Mahabul Alam  
Assistant Maintenance Engineer (Adl. Charge)  
Establishment of Bangladesh Bharot Digital Service  
and Employment Training (BDSET) Center

  
20/09/2023  
Md. Amirul Islam  
Project Director (Deputy Secretary)  
Establishment of Bangladesh Bharot Digital Service  
and Employment Training (BDSET) Center  
BHTPA, ICT Division

  
24/07/2023  
(Mohammad Rezaul Karim)  
Managing Director (Additional Secretary)  
Bangladesh Hi-Tech Park Authority  
ICT Division  
Ministry of Posts, Telecommunications & IT

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**Ministry: Information & Communication Technology division**

**Agency: Bangladesh Hi-Tech park Authority**

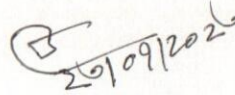
**Procuring Entity Name: Project Director; "Establishment of Bangladesh Bharot Digital Service and Employment Training (BDSET) Center" শীর্ষক কারিগরি সহায়তা প্রকল্প**

**Procurement Plan for Works Contracts 2023-2024**

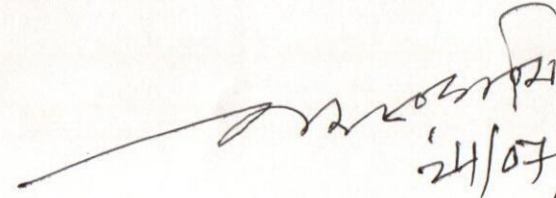
| Package Number | Description of procurement package                           | Unit    | Qty | Procurement Method & Type | Contract approving authority | Source of fund | Est. cost as per TAPP (in lac Tk.) | Time code for process | Advertise Prequel (if applicable) | Invite/Advertise Tender/RFQ | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signing | Time for completion of Contract |
|----------------|--|---------|-----|---------------------------|------------------------------|----------------|------------------------------------|-----------------------|-----------------------------------|-----------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|--------------------------------|---------------------------------|
| 1              | 2  | 3       | 4   | 5                         | 6                            | 7              | 8                                  | 9                     | 10                                | 11                          | 12             | 13                | 14                | 15                    | 16                  | 17                             | 18                              |
| WD-4           | Supply & Installation of Machinery & other related Equipment | Package | 1   | NCT (OTM)                 | PD                           | GOB            | 300.00                             | Planned Date          |                                   | 23-Jul-23                   | 13-Aug-23      | 20-Aug-23         | 27-Aug-23         | 3-Sep-23              | 1-Oct-23            | 70 Days                        | 20-Dec-23                       |
|                |  |         |     |                           |                              |                |                                    | Planned Days          |                                   | 0                           | 21             | 7                 | 7                 | 7                     | 28                  |                                | 177 Days                        |
|                |  |         |     |                           |                              |                |                                    | Actual Date           |                                   | 25-Jun-23                   | 17-Jule-2023   |                   |                   |                       |                     |                                |                                 |

  
২৬/০৭/২০২৬

**Md. Mahabul Alam**  
Assistant Maintenance Engineer (Adl. Charge)  
Establishment of Bangladesh Bharot Digital Service  
and Employment Training (BDSET) Center

  
২৩/০৭/২০২৬

**Md. Amirul Islam**  
Project Director (Deputy Secretary)  
Establishment of Bangladesh Bharot Digital Service  
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BHTPA, ICT Division

  
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**(Mohammad Rezaul Karim)**  
Managing Director (Additional Secretary)  
Bangladesh Hi-Tech Park Authority  
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**Ministry: Information & Communication Technology division**

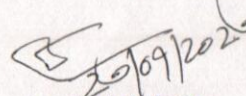
**Agency: Bangladesh Hi-Tech park Authority**

**Procuring Entity Name: Project Director, "Establishment of Bangladesh Bharat Digital Service and Employment Training (BDSET) Center" শীর্ষক কারিগরি সহায়তা প্রকল্প**

**Procurement Plan for Service Contracts 2023-2024**

| Package Number | Description of procurement package | Unit     | Qty | Procurement Method & Type | Contract approving authority | Source of fund | Est.cost as per TAPP (in lac Tk.) | Time code for process | Advertise EOI | Issue RFP | Technical Proposal Opening | Technical Proposal Evaluation | Financial Proposal Opening & Evaluation | Negotiation | Approval | Signing of Contract | Total time to Contract Signing | Time for completion of Contract |
|----------------|------------------------------------|----------|-----|---------------------------|------------------------------|----------------|-----------------------------------|-----------------------|---------------|-----------|----------------------------|-------------------------------|---|-------------|----------|---------------------|--------------------------------|---------------------------------|
| 1              | 2                                  | 3        | 4   | 5                         | 6                            | 7              | 8                                 | 10                    |               | 11        | 12                         | 13                            |   |             | 14       | 16                  | 17                             | 18                              |
| SD-1.c         | Local Training                     | Packages | 1   | QCBS                      | MD                           | GoB            | 352.00                            | Planned Date          | 22-09-22      | 15-Jun-23 | 16-Jul-23                  | 16-Aug-23                     | 31-Aug-23                               | 7-Sep-23    | 7-Sep-23 | 5-Oct-23            | 362 Days                       | 31-Dec-25                       |
|                |                                    |          |     |                           |                              |                |                                   | Planned Days          | 0             | 296       | 31                         | 31                            | 15                                      | 7           | 0        | 28                  |                                | 896 Days                        |
|                |                                    |          |     |                           |                              |                |                                   | Actual Date           |               | 15-Jun-23 | 16-Jul-23                  |                               |   |             |          |                     |                                |                                 |

  
26/09/2026  
**Md. Mahabul Alam**  
Assistant Maintenance Engineer (Adt. Charge)  
Establishment of Bangladesh Bharat Digital Service  
and Employment Training (BDSET) Center

  
20/09/2026  
**Md. Amirul Islam**  
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