**Updated as on: [date]**

**A: Park Introduction**

|  |  |  |
| --- | --- | --- |
| **Park Name (Full):** | **Park Name (Short if any):** | **Park ID: [for official use]** |
| **Park Location: [District/Upazila/City]:** | **GIS Co-ordinates (if available):** | **Total Area of Land (sqm):** |
| **No. of Blocks (if any):** | **No. of Plots (if any):** | **No. of Buildings/MTB (if any):** |
|  |  |  |
| **Name of PD/Focal Officer:** | **Contact No.:** |  |

**B: Land Allotment Status**

 **Summary:\*\***

**Total Leasable Area (sqm) = ………… Total Leased Area (sqm) = ………. Total Available Area (sqm) = ………….**

 **Details:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Block Name/****Block ID\*** | **Plot No./****Plot ID\*** | **Area****(sqm)** | **Land Allotment Status** **(Allotted/Vacant/Reserved)**  | **Rent per sqm Land per year**  | **Service Charge****Per sqm Land per Year**  | **Name of Company (if Allotted)** | **Mouja Name, Khatian No. & Dag No.**  |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Total no. of Blocks =** | **Total no. of Plots =**  | **Total Area of Land (sqm)=** |  |  |  | **Total no. of Companies =** |  |

**\*\* সকল Block এর যোগফল থেকে পার্কের Total Leasable Area, Total Leased Area ও Total Available Area নির্ণয় করা যেতে পারে। ।**

**\* Block Name/Block ID এর ক্ষেত্রে 1, 2, 3, 4 … দেয়া যেতে পারে।**

**\* Plot No./Plot ID এর ক্ষেত্রে 1, 2, 3, 4 … বিবেচনায় ছকে Plot No.: 6/5, Plot No.: 3 …এইভাবে নাম দেয়া যেতে পারে।**

**(যেখানে Plot No.: 6/5 – এর অর্থ Block = 6 ও Plot = 5, এবং Plot No.: 3 – এর অর্থ Block নাই ও Plot = 3; যাতে Plot No. দেখে এর অবস্থান কোন Block -এ তা সহজে বোঝা যায়।)**

**C: Space Allotment Status**

 **Summary:\*\***

**Total Workable Space (sft): ……….. Total Common Space (sft): ……. Total Rentable Space (including common space) (sft): …….**

**Total Rented Space (including common space) (sft): ……… Available Rentable Space (including common space) (sft): ………**

**Details:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Building Name/****Building ID\*** | **Level No.****[…B2/B1/1/2/3…]\*** | **Wings** **(if any)****[N/S/E/W]\*** | **Slab** **Name/****Slab ID\*** | **Area including common space(sft)** | **Space Allotment Status** **(Allotted/Vacant/Reserved)** | **Rent per****sft Space per Month (BDT)** | **Service Charge****per sft space per Month (BDT)** | **Name of Company** **(if Allotted)** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| **Total No. of Buildings =** |  |  |  | **Total Area****=** |  |  |  | **Total no. of Companies=** |

**\*\* সকল Building এর যোগফল থেকে পার্কের Total Rentable Space, Total Rented Space ও Total Available Space নির্ণয় করা যেতে পারে। ।**

**\* Building Name/Building ID এর উদাহরন MTB-1/ MTB-2/ Tower-1/Tower-2 ….হতে পারে।**

**\* Level এর ক্ষেত্রে […B2/B1/1/2/3…… দেয়া যেতে পারে। [According to the standard US practice for Numbering of Floors and Rooms];**

**\* Wing এর ক্ষেত্রে N/S/E/W (North/South/East/West)… দেয়া যেতে পারে।**

**\* Slab ID এর ক্ষেত্রে A,B,C,D (Capital Letter) …বিবেচনায় ছকে Slab ID- N1A, 3B …এইভাবে নাম দেয়া যেতে পারে।**

**(অর্থাৎ Slab ID.: N1A এর অর্থ Wing=N(North), Level=1 ও Slab=A, এবং**

**Slab ID.: 3B এর অর্থ Wing নাই, Level=3 ও Slab=B), যাতে Slab Name দেখে এর অবস্থান কোন Wing এর কোন Level-এ তা সহজে বোঝা যায়।)**

**D: List of the Investors**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No.** | **Name of Investor** | **Address** | **E-Mail** | **Contract No.** | **Amount of Investment** | **No. of Employees** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**E: Approved Master Plan** [Softcopy and Hardcopy will be highly appreciated]

**F: Layout Plan of leasable Land and/or Space of the Park** [Softcopy and Hardcopy will be highly appreciated]